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From Head of Upper School
Jason F. Robinson

July 2013

Dear Upper School Parents and Students,

I write to you today as the new Head of the Upper School at Princeton Day School. I am profoundly grateful for the trust the community has placed in me, and I am honored to be leading this extraordinary institution at one of the most exciting moments in its rich and distinguished history. This is a school with unparalleled strengths and poised for the brightest of futures. I look forward to forging a partnership with you in the coming years as we work together to make the PDS Upper School the most fulfilling experience for our students and families.

I will have more news to communicate over the course of the summer as I get acclimated to the community and my new position. The immediate purpose of this letter, however, is to share some details pertaining to the opening of school. I know summer is just beginning for many of you, but we want to make sure you have this information as early as possible.

New Students and Parents

To new students and parents, I would like to extend my warm, heartfelt welcome to the PDS Upper School. I know you will soon experience the same qualities that resonated so profoundly with me when I first stepped into these hallways. This is a place of limitless possibility, committed to providing our students with the most rigorous education and unparalleled opportunities for growth and discovery. While committed to excellence and exacting standards, we are also a warm, humane community dedicated to supporting students and surrounding them with teachers and advisors who are devoted to the well being of every child entrusted to their care. It is this special balance of challenge and support, of high standards and humane mentoring that to me defines the greatness of our school.

Although many wonderful opportunities await you upon your arrival, I also realize that new beginnings can produce feelings of both excitement and anxiety. I know you will have many questions, and I am here to help you throughout this transition. School will officially begin on Tuesday, September 3. In order to facilitate your adjustment to the PDS Upper School, we have scheduled several events in August, which I would like to describe below:

- 9th graders who are new to PDS will attend a two-day orientation on Monday, August 19 from 9 am to 3 pm and Tuesday, August 20 from 1 pm to 6 pm.
- 9th graders who are coming to us from the PDS Middle School are only required to attend the Tuesday, August 20 Orientation Session from 1 pm to 6 pm.
- 10th and 11th graders who are new to PDS will attend a slightly shorter one-day orientation on Monday, August 19 from 11 am to 1 pm.

During these orientation sessions, we will distribute class schedules, locker assignments, email addresses, and ID cards and photos. New 9th and 10th graders will also receive iPad training (students leasing an iPad from PDS will receive their iPads during orientation; students who already own an iPad should bring their device to the orientation sessions). New 11th graders will not receive formal iPad training because we are only requiring Freshmen and Sophomores to have iPads for the upcoming school year. For more information about the iPad Program, see www.pds.org/us-ipad.

continued on the next page
In past years, textbooks were also distributed during the orientation sessions; but we have recently transitioned to a new online textbook ordering system administered by Classbook.com. Details about Classbook and the process of online book ordering can be found in this Back-to-School Packet.

For new parents, please note the following events that will help orient you to PDS:

- On Tuesday, August 20, please join all 9th grade families for a barbecue at 6:00 pm behind Colross, or in the Campus Center if the weather is inclement.
- On Tuesday, September 24 at 6:30 pm, there will be a New Parent Dinner in the Campus Center for all new parents (PreK-12).
- On Friday, September 27, there will be a 9th Grade Parent Social Gathering (details to follow).
- On Tuesday, October 1, there will be an informational evening for all 9th grade parents (details to follow).

Returning Students and Parents

To returning students and parents, I want to extend an equally warm “welcome back” to PDS and to let you know how excited I am about getting to know you next year. I hope you are enjoying the opening weeks of summer break, and I trust that your time away from campus will provide some much-deserved rest and renewal after a very busy spring term.

We have spent the summer planning for an exciting new school year with approximately 62 new students, 5 new faculty members, and a new Learning Specialist dedicated to serving the needs of our Upper School students. Later this summer you will see the bios of new faculty members posted on the PDS website. In addition to posting the US Student Handbook online, we will continue to have all our new policies/guidelines on the PDS website (www.pds.org/handbook).

School will begin on Tuesday, September 3. Our wonderful PDS course scheduler, Steve Gadd, has worked tirelessly to configure student schedules for this coming year. Your child’s preliminary schedule will be posted online by the beginning of August. To the extent possible, we try to minimize the number of scheduling changes that take place after this date (given the complexity of the scheduling process). Nevertheless, if you have questions or concerns about your child’s schedule before school opens, please contact Steve Gadd (ext. 1736 or sgadd@pds.org). Once classes begin, we expect to get into the rhythm of the school year as quickly as possible.

As students review their schedules for the coming year, I would like to remind them that the standard course load is 5 majors and 1 minor. In exceptional circumstances, students may request to take six majors, although such requests are subject to careful review and evaluation to ensure that each student has a balanced, sustainable course load.

Regarding Advanced Placement (A.P.) courses, many of the departments offer A.P. courses, which have nationally based curricula, entailing a level of commitment and rigor appropriate to a college level course and culminating in a three-hour national exam. The school makes sure that this level of challenge is appropriate for a particular student by consulting with the teachers, department chairs, and advisors, who verify that the student meets the criteria for entering the course. Not all students are eligible for A.P. classes, and the School reserves the right to make that decision.

General Announcements for New and Returning Students

There are five particular items I would like to highlight for this upcoming year:

(1) We have recently transitioned to a new online textbook ordering system administered by Classbook.com. Details about Classbook and the process of online book ordering can be found in this Back-to-School Packet.

continued on the next page
(2) Because of the two holidays in September and the importance of establishing a consistent academic rhythm during the early weeks of school, we will not have a September Community Service Day, as we have often done in past years. Instead, I am working with Alex Lasevich, our Community Service Director, to explore other Community Service events and opportunities later in the year. PDS remains profoundly committed to the educational importance of community service, and we will be sure to find meaningful, substantive service opportunities for the students after we get everyone settled into a stable routine during the month of September.

(3) In order to accommodate the growing number of Upper School students wanting to participate in our music ensembles — chorus, band, and orchestra — we have created a designated “Ensemble Block” (Wednesdays before lunch). This Ensemble Block will take the place of “Assembly Block.” We will continue to have assemblies, but they will now be scheduled at different times throughout the academic day. We are working this summer on creating a number of different scheduling options for assemblies and will have more information to share with you when school begins in September.

(4) New P.E. Requirement: I know Mr. Tucker sent several notifications in May and June relating to the school’s new P.E. requirement; but I nevertheless want to remind everyone about the change in policy. Beginning this September, PDS will have a two-year P.E. requirement, rather than a four-year requirement. The new two-year requirement consists of 5 trimesters of P.E. and 1 trimester of health (taken during sophomore year). The 5 trimesters of P.E. may be satisfied through participation in gym classes, after-school athletics, approved athletic independent studies, or the fall play/winter musical. Juniors and seniors who have already taken 5 trimesters of P.E. and 1 trimester of health have completed their graduation requirement. They may take additional P.E. but are not required to do so.

(5) iPad Program: After a very successful launch of an iPad Program in the PDS Middle School, we are rolling out an iPad initiative in the Upper School. We are very excited about this development and believe iPads have the capacity to transform teaching and learning in profound ways. Beginning this fall, iPads will be required for all Freshmen and Sophomores. Students have the option of leasing an iPad from the school or purchasing their own iPad. Freshmen will receive iPad training during the orientation session on Tuesday, August 20. Sophomores will receive iPad training during the first week of school (details forthcoming). More information about the iPad program can be found at www.pds.org/us-ipad.

A few other specific reminders:
- Please complete all medical forms through Magnus Health. Please see the letter from the Nurse’s office included in this packet for details.
- Please contact me if you are considering taking your child out of school for more than one day.
- Please observe the posted 10 M.P.H. speed limit on campus.
- Please remember that PDS is a closed campus for all students except seniors who have sign-out privileges. Freshmen, sophomores, and juniors may not leave the campus unless being picked up by their parents. Even then, students must have a note from a parent explaining the departure, which must be signed by the class dean and then given to the receptionist when the student officially signs out. Your help in communicating this matter to your daughter/son is most appreciated.

We remain committed to providing a safe and secure school environment. On a practical level, virtually all doors to the school with the exception of the front hall doorway will continue to be locked. Upper School student ID cards will allow students to access the building during the school day only.

As part of our abiding commitment to safety and student well being, we also seek to educate students about the dangers, consequences, and moral issues arising from drug and alcohol use, mindful that we want to help those in need. As in past years, we have asked the nationally known organization from Boston, Freedom from Chemical Dependency (“FCD”), to spend part of a week with our 10th grade health program (October 15-17). We will also schedule a coffee in connection with this event so that parents can meet the facilitators from FCD (date and time to be announced). I thank you in advance for your support of PDS as we work together in partnership to ensure the health, safety, and well being of our children.
A Dean will be assigned to work closely with each grade in the Upper School. Doug McLane’s departure required the appointment of a new class Dean, and I am pleased that Elizabeth Monroe has agreed to serve in this capacity. Elizabeth will serve as Freshman Dean (she will be communicating to all 9th Grade families later this summer). Todd Gudgel will serve as Sophomore Dean; Carlos Cara as Junior Dean; and Denise Bencivengo as Senior Dean. A reminder about the Deans: Their role is to be the parent of the class and coordinate grade-level activities. Although all faculty and advisors are in communication with parents, it is the Dean who is the central liaison with parents about issues relating to the class. Because of their experience at PDS, the Deans have a wealth of information and a great deal of wisdom. The Deans are also central to maintaining school rules; they have the right and responsibility to enforce them. In particular, they are the ones who bring the students, if warranted, before the school’s student-faculty Judiciary Committee, which, in turn, makes a recommendation to me. Should you have questions regarding the rules and disciplinary actions, please address them to the Class Dean first. It is important to remember that the Upper School has an Honor Code. We also have a computer network code, “Electronic Integrity” (see US Student Handbook available online at www.pds.org/handbook). Both of these are as much educational as they are disciplinary codes.

As you enjoy the remainder of your summer, please encourage your child to complete the assigned summer reading for English and History. The reading list can be found on the PDS website, www.pds.org. Also, if students want to fulfill some of their community service requirement over the summer, please see our website — under the heading, “Student Life,” “Community Service,” or on the PDS First Class email conference.

I am looking forward to the school year with genuine excitement and anticipation. It is truly a privilege to serve as the Upper School Head at such an extraordinary institution, to work with such exceptional students, and to lead a faculty as talented and committed as any in the independent school world. I am honored to be part of the PDS family and believe the coming years will be truly transformative ones for your children. Please remember, I am always available to help. If you have any questions, do not hesitate to call or make an appointment to see me. I look forward to a wonderful school year. And thank you again for the privilege of working with your children during these vitally important years in their growth and development.

Sincerely yours,

Jason F. Robinson
Head of Upper School
Princeton Day School
Mission Statement

Princeton Day School nurtures the mind, the body, and the character of each student. In academics, athletics, the arts, and service, we celebrate the pursuit of individual excellence and the spirit of collaboration that binds us together as a community. We seek diversity of cultures, views, and talents to promote the intellectual growth and moral development of our students.

Our rigorous and broad PreK-12 program is designed for motivated and academically talented students. We emphasize both creative and critical thought and their clear expression. Supported by an exceptional faculty and a cooperative partnership of school and home, our students discover the joy of learning. They explore their interests, cultivate enduring relationships with teachers and peers, take risks, and thrive.

Integrity, respect, and compassion are essential to the school’s mission. Our students leave Princeton Day School well equipped for college and beyond: prepared to act knowledgeably, to lead thoughtfully, to share generously, and to contribute meaningfully.

Princeton Day School’s Honor Code
To Learn Honorably
Is To Live Honorably

In order to foster the development of our community of learners, I will:
- uphold personal and academic integrity
- respect myself and others
- act responsibly and lead by example
- be honest in my own work
- embrace the values expressed in this code

The PDS Student Handbook further defines those types of behavior that support, and those that undermine the values of the PDS community. The School accepts the responsibility to uphold this code and to ensure adherence to the Student Handbook. The Handbook is online at www.pds.org/handbook.

Attendance at PDS
Attendance is important at PDS. Understandably, the primary focus at PDS is on academics and the classroom educational experience. PDS needs to know who is at school at all times, and conversely students must meet all academic commitments, even those first period. Students are required to check in daily with their advisors. Only if the student arrives late (after 8:05) is s/he to sign in at the switchboard. Not signing in with either the advisor or the receptionist is unacceptable.

Notes. If late to PDS, students or parents must submit a note to the receptionist explaining the reason for the late arrival. The note explains but doesn’t negate the fact that the student is late, and it is recorded as such.

Not signing in. For safety and liability reasons, it is important to know whether or not a student is in school. Being at PDS but not signing in is unacceptable. Students who have two no-sign-ins will receive a warning, and subsequent ones will result in a detention for each one.

Lates, missed classes, and extra-curriculars.
- Students missing class because they are late will get a detention for missed classes, but will still be able to participate in extracurricular activities.
- Five lates or two no sign-ins per trimester will result in a warning to the student and student’s advisor. Continued lates will result in detentions. Repeated lates/no sign-ins may result in further disciplinary action, including probation.
July 2013

Dear Princeton Day School Families,

We have been working over the past several years to create academic departments across the divisions, which will strengthen the curriculum at Princeton Day School. We are pleased to announce that this year our work is complete and we have created the following departments:

- English: 7-12
- History: 7-12
- Humanities: PK-6
- Math: 5-12
- PE and Health: PK-12
- Performing Arts: PK-12
- Science: 5-12
- Technology: PK-12
- Visual Arts: PK-12
- World Languages: PK-12

It is crucial that these departments have time to meet together. Time after school is at a premium with many teachers serving as coaches and leaders of extra-curricular activities, so scheduling time to meet is a challenge. As such, we have decided to hold one meeting each trimester in the morning, allowing each department the opportunity to have all members present. To accommodate these three meetings, we are adding three late arrival dates to the calendar for next year.

We will have the following late arrival dates:

- Wednesday, November 20, 2013
- Thursday, January 30, 2014
- Tuesday, April 29, 2014

Important information regarding late arrival dates:

- Late arrival is only for students in grades 5-12.
- School will begin at 9:30 am.
- All classes will meet during the day.
- Buses will run at normally scheduled times.
- Homework Club will be available to all MS students without charge.

Thank you for supporting this important work of the school. We will, of course, provide reminders to you as the dates approach.

Thank you,

Steve Hancock
Assistant Head of School for Academic Leadership
## PRINCETON DAY SCHOOL
### Calendar 2013-2014

For a complete calendar visit www.pds.org

<table>
<thead>
<tr>
<th>Month</th>
<th>Date(s)</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>August</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19-20</td>
<td>US New Student Orientation</td>
<td></td>
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<tr>
<td>21</td>
<td>Pre-Season Athletics Begins</td>
<td></td>
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<tr>
<td>22-23</td>
<td>New Faculty Orientation</td>
<td></td>
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<tr>
<td>26-27</td>
<td>Opening Faculty Meetings/In-Service</td>
<td></td>
</tr>
<tr>
<td>29</td>
<td>5th (Parents and Students), New 6th &amp; 7th &amp; New LS Orientation</td>
<td></td>
</tr>
<tr>
<td><strong>September</strong></td>
<td>3</td>
<td>PreK-12 Classes Begin</td>
</tr>
<tr>
<td>5</td>
<td>No School, Rosh Hashanah</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>LS Back-to-School Night</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>LS Back-to-School Night</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>MS Back-to-School Night</td>
<td></td>
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<tr>
<td>19</td>
<td>US Back-to-School Night</td>
<td></td>
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<tr>
<td><strong>October</strong></td>
<td>14</td>
<td>No School, Columbus Day</td>
</tr>
<tr>
<td>24</td>
<td>No Classes, Parent Teacher Conferences</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>No Classes, Parent Teacher Conferences</td>
<td></td>
</tr>
<tr>
<td><strong>November</strong></td>
<td>20</td>
<td>9:30 am start time: Students in grades 5-12</td>
</tr>
<tr>
<td>26</td>
<td>Thanksgiving Break begins after dismissal</td>
<td></td>
</tr>
<tr>
<td><strong>December</strong></td>
<td>2</td>
<td>No Classes, Faculty In-Service Day</td>
</tr>
<tr>
<td>3</td>
<td>PreK-12 Classes Resume</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Winter Break begins after dismissal</td>
<td></td>
</tr>
<tr>
<td><strong>January</strong></td>
<td>6</td>
<td>Classes Resume</td>
</tr>
<tr>
<td>20</td>
<td>No School, Martin Luther King Day</td>
<td></td>
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<tr>
<td>30</td>
<td>9:30 am start time: Students in grades 5-12</td>
<td></td>
</tr>
<tr>
<td><strong>February</strong></td>
<td>14</td>
<td>No School, Presidents’ Weekend</td>
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<tr>
<td>17</td>
<td>No School, Presidents’ Weekend</td>
<td></td>
</tr>
<tr>
<td>27</td>
<td>No Lower School Classes, Conferences</td>
<td></td>
</tr>
<tr>
<td><strong>March</strong></td>
<td>14</td>
<td>Spring Break begins after dismissal</td>
</tr>
<tr>
<td>31</td>
<td>PreK-12 Classes Resume</td>
<td></td>
</tr>
<tr>
<td><strong>April</strong></td>
<td>18</td>
<td>No School, Good Friday</td>
</tr>
<tr>
<td>29</td>
<td>9:30 am start time: Students in grades 5-12</td>
<td></td>
</tr>
<tr>
<td><strong>May</strong></td>
<td>26</td>
<td>No School, Memorial Day</td>
</tr>
<tr>
<td><strong>June</strong></td>
<td>3</td>
<td>LS Final Assembly</td>
</tr>
<tr>
<td>4</td>
<td>MS Closing Ceremony</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>US Classes-half day</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>US Commencement</td>
<td></td>
</tr>
</tbody>
</table>
Student Driving and Parking

at Princeton Day School

Dear Parents,

All students with a drivers license as of September 1, 2013 who plan to drive and park at PDS this year must complete and have a parent sign both the PDS DRIVER'S REGISTRATION and PDS STUDENT PARKING POLICY (Return this form to the Upper School office no later than Friday, August 2.) Only with this sheet and signatures will we assign parking spots. Even if a student was previously registered, a new registration form is necessary. For an understanding of our policies, please read the information below.

DRIVING AT PDS is a privilege, and safety is paramount. We will contact parents whenever a student driver breaks any driving or parking rule. The dean will send home to the parents a vehicle infraction form stating the infraction and punishment. We would ask that you speak to your child about driving safety and rules if you receive this form.

PARKING AT PDS is also a privilege. Parking on campus requires an I.D. decal placed on the rear bumper. Parking tickets are sent out if parking rules are violated. The cost of a parking ticket is $25 and $50 after three tickets. Below are the general areas where students may park:

Senior Parking: The primary lot is by the ice rink; additional parking spots for seniors are located near Baker field. A senior's parking spot is determined by a random drawing shortly before the first day of school.

Junior Parking: Junior parking is in the parking spaces along Baker field; juniors are assigned parking spots after the registration deadline.

The PDS Driver's Registration form is included in this PDF file as well as the PDS Student Parking Policy. Please sign both and return by Friday, August 2. Students may pick up their driving decals from the Upper School office after school begins.

Parking assignments will be posted on the First Class conference by September 3, 2013.

Student Driving Guidelines:
The School remains committed to maintaining a safe environment with safe roads for students. To this end, students driving on school property must have a valid driver's license unless they are driving within the guidelines of a legal driving permit. At all times, students driving on campus are expected to use good judgment and are discouraged from engaging in any activity that might endanger the safety of others. Reckless driving is a primary infraction of the Upper School Student Code. Other violations may include: speeding; not observing one-way signs, or other rules of the road; parking in a no parking zone/fire zone; driving groups of students around campus; failure to register car; failure to display parking decal. The posted speed limit is 10 m.p.h. on campus. Students speeding on campus will lose their privilege to drive/park on campus.

—A completed PDS Driver's Registration form must be signed and returned to the Upper School office; failure to register one's car will result in loss of driving privileges.
—Students with valid NJ driver's licenses are allowed to drive to school and park.
—Students with a Pennsylvania license may drive and park a Pennsylvania registered vehicle on campus. However, they may not drive a New Jersey registered vehicle on campus unless special arrangements have been made with the School.
—Parents are urged to send their children to school early to avoid fast driving and improper parking.
—PDS has no jurisdiction over who rides with whom. Parental guidance is strongly suggested, however.
—Students may not drive a group of other students around campus to sporting events or other destinations.

continued on the next page
Student Parking Guidelines:
Students wishing to park a motor vehicle on campus must read and sign the PDS Student Parking Policy form on the next page.

Every day PDS provides parking for approximately 350 faculty, staff, visitors, and students. Students must keep in mind that parking on campus is a privilege, not a right. Because space is at a premium, the school assigns an individual parking spot to each of us on campus and reserves space on the front circle for visitors only. Complicating the parking issue is the fact that two times a day—the start and end of the school day, when traffic on campus is most congested—there is competition for parking space by parents and school van drivers who are dropping off or picking up students. Access for emergency vehicles is also a major concern—fire and safety codes dictate that we keep the circle, fire lanes, and gym areas clear in case of an emergency; the township has issued costly tickets to student drivers who have parked in these areas.

Once on campus, parking areas are off limits during the academic day. Students may not go to use their cars until the school day has been completed and all commitments have been satisfied, unless they have legitimately signed out with a note from home, or are leaving campus under the guidelines of their senior or junior privileges. If students need to go to their car to retrieve something during the school day, they must ask any dean for permission since parking lots are considered “out of bounds.”

Approximately 115 parking spaces have been set-aside for students and will be assigned to them by the upper school office no sooner than one week before they are eligible to drive. These spaces are located in the ice rink lot and near Baker field. (If a student expects to use a parking spot infrequently, he/she should see the class dean to make special arrangements.)
PDS Driver’s Registration 2013-14

Please print information and sign below

<table>
<thead>
<tr>
<th>Make</th>
<th>Color</th>
<th>State</th>
<th>Plate Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Car #1 Primary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Car #2</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Student: ___________________________ Grade: __________

Birthdate: ________________ Please note: Student may not register more than one week before they are eligible to take their driving test.

Phone: Mother (day) ___________________________ Father (day)________________________

Princeton Day School Driver’s Permission

My daughter/son ______________________ in grade_______ has my permission to drive: ____ Yes ____ No

Signed: ________________________________

PDS Student Parking Policy

PLEASE READ AND SIGN BELOW

Registration for Student Parking at PDS: To be parked on campus legally, a student must: 1) read and sign a copy of the PDS Student Parking Policy, 2) complete a PDS Driver’s Registration form, and 3) return it to Mrs. Chalek in the Upper School office. The PDS Driver’s Registration form contains such information as the vehicle(s) make, color, and license plate number. This form must be signed by a parent.

Parking Decal: Once properly registered, the student will receive a parking decal, which must be permanently affixed to the bumper or the rear window of the car. Students with multiple registered vehicles will receive the appropriate number of decals. If a student drives a non-registered vehicle to school, he/she must immediately notify the receptionist at the switchboard, Mrs. Chalek, or his/her class dean, or the car will be deemed “illegally parked” on campus.

Parking In Assigned Spots: Students must park in their assigned spot or location. Any student who is parked in a space that has not been assigned to him/her by the dean, will be considered illegally parked. After 3:30 pm, students are free to park in any legitimate open parking spot on campus. Students cannot give other students permission to park in their space. The School assumes no responsibility for theft or damage to any car parked on campus.

Parking Tickets: Students will be ticketed for illegally parking on campus. Examples of reasons for being ticketed: 1) not having your vehicle properly registered, 2) parking in other than your assigned spot, 3) not properly displaying a parking decal. Each parking ticket will result in a fine of $25. A copy of the ticket will be mailed home. After receiving three parking tickets, the price per ticket will be increased to $50. (If the ticket remains unpaid for 15 days, it will be charged to the student’s account.) A continued disregard for the parking rules may result in the student facing the Judiciary Committee.

After reading the above guidelines regarding student parking at PDS, please sign and return this form to Mrs. Chalek in the Upper School office by August 2, 2013.

Student’s Signature: ____________________________

Parent’s Signature: ______________________________

Date: ____________________________

Please return the Driver’s Registration to:
Upper School Office, Princeton Day School, P.O. Box 75, Princeton, NJ 08542
From the School Nurse’s Office

July 2013

Dear Princeton Day School Families,

We would like to help familiarize you with the services and requirements of the Health Office.

For New Families: We must receive a copy of the New Jersey State A-45 Health Card from your child’s last school in New Jersey by August 1, 2013. If your child is transferring from a New Jersey school, please instruct the school to forward the A-45 cards to our attention. In addition, you should now have received an email from the Magnus Health System with a username and password so that you can access, complete, and upload all required health forms for Princeton Day School. We use Magnus to process and store our student health forms.

For All Families: All students must provide Magnus Health with their annual physical exam report, updated immunization record, and complete all other School requirements by August 1, 2013. In addition, athletes competing in the fall season (grades 6-12) MUST submit the Fall Health History Update prior to Pre-Season Athletics, which begin on August 21st.

Regarding Medications at the School: We require written parental consent and a doctor’s order to dispense medications other than those listed on our “Permission for Over the Counter Medication” form. (You can find this form on your child’s Magnus profile.)

Guidelines regarding medications at school are as follows:

- Prescription medication requires the “Request for Medication Administration by School Nurse” form.
- Inhalers/Nebulizer Treatments require an “Asthma Treatment Plan” form.
- Epi-pens/ Benadryl require an “Allergy Action Plan” form.

* In all of the above: Please hand in forms with the medication in its original labeled bottle to the Health Office.

For more information, please review the “Health & Student Services” page on the School website, found under “Student Life.” In addition, please make a note of the Magnus Help Desk phone number: 1-877-461-6831. The Magnus staff will assist you with any questions you have, as well as guide you with faxing, uploading or mailing the required health forms.

Thank you, and enjoy your summer,

Nina Keller RN, MSN
Holly Goldberg RN
Dawn Thompson MD
Athletic Philosophy
Athletics at Princeton Day School play an integral role in the overall education of each student. We believe in the classical ideal of Mens sana in corpore sano, “a sound mind in a sound body” with a dedication to the lasting values of personal integrity, responsibility, commitment, teamwork and sportsmanship.

Our athletic program, which consists of 27 sports and more than 58 teams, is broad enough to prepare gifted athletes to compete at the college level while, at the same time, ensuring that all students are exposed to the life-long benefits of athletic participation and physical fitness.

Fall
Girls: V & JV Cross Country, V & JV Field Hockey, V & JV Tennis, V & JV Soccer
Boys: V & JV Cross Country, V & JV Tennis, Football (Middle School only)

Winter
Girls: V & JV Basketball, V & JV Volleyball, V & JV Ice Hockey, V & JV Fencing
Boys: V & JV Basketball, V & JV Ice Hockey, V & JV Fencing, V Squash (Co-Ed)

Spring
Girls: V & JV Lacrosse, V & JV Softball, Co-Ed Skating, V Golf (Upper School Only), Track & Field (Middle School only)
Boys: V & JV Lacrosse, V & JV Baseball, V & JV Tennis, V Golf (Upper School only), Track & Field (Middle School only)

Upper School Teams

Varsity: Our finest athletes in terms of ability and attitude are chosen to represent our school in varsity interscholastic competition. We expect a strong commitment to the team. In order to maximize success, playing time and other strategic decisions are determined solely by the coaching staff. Thus, there may be contests in which some athletes do not play.

Junior Varsity: Junior varsity teams are geared toward learning and improving the fundamental skills needed in order to play at a more competitive level. Coaches attempt to give all players adequate playing time, but they also take into account attendance, attitude, and game situations. The goal of all JV teams is to develop future varsity players.

* At times participation numbers will necessitate a freshman or a second JV team to be created. These teams will provide additional practice and playing opportunities to help develop student-athletes for varsity competition in later years.

Team Selections
Choosing the members of a team is the sole responsibility of the coaching staff. Whenever possible, there will be a place for an interested student-athlete on a team that is appropriate for his/her skill level. Although we would like to have every player who tries out for a team earn a spot on the roster, this is unfortunately not always possible. At times, certain teams who are constrained by facilities will have to employ a roster limitation. All roster limitations are thoughtfully and carefully approached so that a positive resolution can be found for all.

The Role of a Student-Athlete

Academics: Academics at PDS come first and it is imperative that student-athletes maintain satisfactory grades in all subjects. On that note, annual studies conducted by the Department of Education have clearly shown that students who participate in co-curricular activities do better in their class work, in part because they have better learned the skill of successful time management and are better able to reduce stress.

Sportsmanship: While Princeton Day School takes great pride in winning, we discourage any and all pressures, which might impede good sportsmanship.
Health: We expect our athletes to prepare for the upcoming season and to take advantage of the Patrick Kerney ’94 Fitness Center by contacting Strength and Performance Coach Darius Young (dyoung@pds.org). Being prepared physically and mentally sets the stage for a positive and rewarding season.

Dedication: Once placed on a team, we expect that the student-athlete will remain committed for the entire season. Student-athletes are expected to be on time, prepared, physically fit and focused in practices and games. A positive attitude toward your teammates and coaches is expected at all times.

Role as a Parent
PDS Athletics believes a partnership among parents, coaches and players provides a foundation for a successful athletic program and team experience. Parental support is crucial to the confidence, progress, and performance of student-athletes.

PDS Athletics encourages parents to be enthusiastic and encouraging. Please support your children in doing his/her best at whatever level they participate. Student-athletes should set their own athletic goals and standards. Be positive and supportive as they progress toward them.

Let the coach be the coach. Regardless of your own sports experience, please do not publicly criticize the coach or teammates. It is crucial to the team’s spirit and success that players develop a respect for their coach. Demonstrate good sportsmanship at all times.

Important Note about Athletics Health Forms
The 2013–2014 school year marks the second year the School is using the Magnus Health System (https://secure.magnushealthportal.com/%20), and we would like to highlight some important dates for the upcoming sports season. All Magnus requirements have a “next action date” of August 1, 2013. You may check the status of your child’s file by logging onto the Magnus Health site (found at the link above and on www.pds.org under “School Life,” “Athletics”). Please note, if your child is planning to play a fall sport, preseason for Upper School begins August 21st. Please complete and upload (or fax) all paperwork to Magnus by August 15th. Only student-athletes with complete Magnus Health files will be permitted to participate.

Remember, if you are planning to fax your child’s requirements to Magnus, each requirement must be faxed with the specific cover sheet. You may also upload the forms to Magnus directly. If you have any questions or concerns regarding your child’s Magnus Health file, please contact the Magnus help desk at 1-877-461-6831.

For student-athletes with extenuating circumstances, the school physician will be conducting physicals on campus the morning of August 21st. Please contact the school nurse, Nina Keller, for scheduling. She may be reached at 609-924-6700 x1190.

Here are a few things to keep in mind for the upcoming sports season:

- All student-athletes must have their own water bottle for practice and games
- New educational materials regarding concussions will be available on the PDS athletics website
- Sports Physical Therapy Institute will continue to provide their services at PDS two days per week

If you have any further questions, please contact Head Athletic Trainer Henry Minarick at hminarick@pds.org, or Assistant Athletic Trainer Hillery Lamb at hlamb@pds.org.
July 2013

Dear Princeton Day School Families,

Welcome to the PDS Going Green Initiative 2013-14. It was an exciting year and we are becoming a more environmentally sustainable school in the areas of facilities, curriculum and behavior. Please support this program by participating in the activities below.

Some Highlights from 2012-2013:
Our new outdoor classroom opened. Our dining service has become the sixth school nationally to attain the three-star certification from the Green Restaurant Association. The Board of Trustees passed sustainability guidelines for our building and grounds. We did a curricular self-study about how we educate for sustainability. Not all of our changes are visible when you walk on campus, so check out last year’s highlights and what we’ve accomplished overall at: www.pds.org/sustainability.

PDS Harvest Dinner, Save the Date: October 19th
The Upper School Environmental Action and Garden Clubs will unite again to cook and serve a sustainable dinner feast using veggies from our own PDS garden and from other local farms as a fundraiser for the PDS garden. Last year we served 250 folks. Families of all ages are welcome. There will be garden tours and beehive visits. Hike the PDS green trail, meet the chickens, and check out our new outdoor classroom. Students will be speaking about environmental issues and there will be terrific music. We sell out early!

Our Car Idling Policy:
For the health of our children, we have a NO IDLING policy. Please reduce the amount of pollution your children inhale by not idling your car while you wait for your child. Experts advise that if you are waiting for more than 10 seconds, you should turn off your car. You will also seriously reduce your environmental impact and save gas money. Check out http://www.slate.com/id/2192187/ for more specifics about car idling. This is good for your pocketbook, for the environment, and for your kids.

Zero-Waste Campus:
Help us move closer to a ZERO-waste campus. If you send your child with lunch or a snack, please package it in a reusable lunchbox/bag. Consider reusable plastic containers (of the Tupperware type) of a variety of sizes, a reusable bottle, and a cloth napkin. Taking care of the lunchbox is a good way to help your child learn responsibility. Our composting program has put 65 tons of food waste and nutrients back into the soil rather than sending it to the landfill. You can be a part of the solution!

Athletics: Your Athlete Needs a Reusable Water Bottle and Snack!
A REUSABLE water bottle is a required piece of athletic equipment. Please make sure your child has one in his or her after-school athletic gear bag everyday. Even if we recycle disposable water bottles, imagine how much plastic is used in making them and how much gas is used in transporting them to your store! Save your money and our environment. Consider a reusable water bottle part of your athlete’s essential gear. Please send your athlete with an after school snack. We are also trying to cut down on single serving snack bags and discourage parents from bringing in cases of bottled beverages or multipacks of disposable snack bags. The snack bar stays open after school for your child to buy a snack if you don’t wish to send one.

Carpool:
The biggest part of our environmental impact at PDS is the number of cars that arrive on campus every day. Consider joining forces with someone else in your neighborhood and carpool either direction. Find out which other students in your child’s after-school activity live near you and consider coming home from practices or going to games together. Save time, save gas, reduce carbon emissions.

PDSeeds
PDSeeds is the parent support organization for sustainability at our school. We meet once a month, create many activities, and have a page on the PDS website. You don’t have to be an expert to enjoy our meetings or the many events we sponsor. For more information contact Bonnie Sullivan at bonniehiggins@verizon.net or Beth Sparandera at nantucketbeth@aol.com.

Best regards,
Liz Cutler
Sustainability Coordinator, US English Teacher
From the Parents Association

July 2013

Dear Parents

The Parents Association welcomes you to a new and exciting year at Princeton Day School. The Princeton Day School’s Parents Association is a vital and valuable part of the PDS community. Each year, the Parents Association organizes events and supports causes that benefit both our children and the school. Parent volunteer efforts are an important part of enriching each family’s experience at PDS.

Whether you bring in a plate of cookies to share, volunteer to tie skates in the Lower School, chaperone a Middle School dance, volunteer for Post-Prom in the Upper School or support the Annual Fund, you are helping in building a sense of community that has become so much a part of PDS. Please take time to peruse the attached list of volunteer opportunities. We trust that you will be able to find an event or a cause that will interest you and that will fit your schedule. We welcome your ideas, talents and contributions. Indeed, the school has thrived and flourished because of the commitment and involvement of many many parents like you.

To enhance communication between parents, administration, faculty and staff, the Parents Association holds monthly meetings where you will hear updates from the Head of School, Paul Stellato. These monthly meetings cover an interesting range of topics from health and parenting to college counseling. The dates for the monthly Parents Association meetings are posted on the school’s website, the first of these meetings is scheduled for Wednesday, September 18th, 2013 at 8:15 a.m. at the McAneny Theater.

The best way to stay updated about all things PDS is to log on to the PDS website at www.pds.org. Should you have any questions or problems logging in, please contact communications@pds.org.

For families new to PDS, I look forward to welcoming you at our New Parent Dinner on September 24th. This event is a great way to meet current families and Event and Committee Chairs who will be able to answer questions as well as fill you in on volunteer opportunities.

I very much look forward to meeting with you in the new school year and also to working with you to make the 2013-2014 academic year a truly memorable one for our children, the school and for ourselves.

My very best wishes for the new school year.

Lynn Lien
PA President, PDS Parents Association
Parents Association
Upper School Volunteer Opportunities

Upper School Chair: Tricia Rosenthal……..609 564-0448/tricia.rosenthal@gmail.com
Upper School Assistant Chair: Rose Haggerty……..609 333-8831/rosehaggerty@verizon.net

Parent’s Name_____________________________________________________

COMMITTEE OPPORTUNITIES:

Annual Fund
☑ Class Representative  Grade: _____
☑ Phonathon Caller

Angels (Performing Arts)
☑ Host a Benefit Dinner
☑ General Support

Art Action (Visual Arts)
☑ General Support
☑ Arts Events
☑ Anne Reid Art Gallery

Book Fair 2014
☑ Display/Set-up/Clean-up
☑ Publicity/Staffing

Booster Club (Athletics)
☑ General Support
☑ Publicity/Web Support
☑ Team Parent  Sport:_______

Community and Multicultural Development
☑ Plan and Coordinate Event

Friends of the PDS Libraries
☑ Volunteer in the US Library
☑ Special Events/Publicity/Hospitality

Ovations (Music Department)
☑ Upper School Liaison
☑ Chamber Music Group
    Parent Liaisons

Parent Ambassador
☑ Meet and Greet/Tour guide

PDSEEDS (Sustainability)
☑ Plan and Coordinate Events
☑ Help in the Garden
☑ Walks—Publicity/Staffing

Post Prom
☑ Event Planning
☑ Chaperone

Senior Photos
☑ Help with photo shoot

HOSPITALITY

Faculty and Staff Appreciation Lunch
☑ Plan and Coordinate Event
☑ Set-up/Greet/Serve/Clean-up
☑ Bake or Cook for Event

Hosts for Parent Socials Needed:
☑ Coffee  Grade:_______
☑ Cocktail Party or Dinner
    Grade:_______

Please return to the Parents Association
Princeton Day School, P.O. Box 75, Princeton, NJ  08542
From the Communications Office

July 2013

Dear Parents,

My goal is to keep you informed throughout the year with important school news and updates. Please look to the School website (www.pds.org), in the Division Newsletters (weekly LS News, weekly MS Focus Notes, and monthly US News), on the School social media pages (Facebook, Twitter, Flickr, and YouTube), and in your email inbox for communications from Princeton Day School. If you have trouble finding any information, please don't hesitate to contact me directly at krosko@pds.org.

Here is some information to help guide you in the coming year:

The School Website and “Inside PDS”:
Please check the school website, www.pds.org, regularly for news, events, and announcements. “Inside PDS” is the password-protected part of the website, where parents will:

- Access grades and comments
- Complete the reenrollment process
- Update contact information on “My Profile” (Note that this information will be used in the online directory, printed directory, for the School’s AlertNow emergency notification system, and to distribute school email, so please make sure the preferred information is accurate for each parent.)
- Find the online parent and student directory, announcements specific to your child’s division, a link to your child’s current athletic team page with a calendar of games and practices (grades 6-12), Parents Association updates, lunch menus, and a wealth of information about daily life at PDS

Please note that each parent/guardian has a unique username and password to access “Inside PDS.” If you have forgotten your login information, please click on “Retrieve Login Information” and type in your email address. You will receive your username and a link to change your password. If you need assistance, please email communications@pds.org.

Security:
Princeton Day School’s exterior doors will be locked during the school day (8:15 am–3:15 pm). All visitors to the School should gain access through the main entrance, where a camera and intercom system are in place. Visitors will identify themselves and the Receptionist will unlock the door for entrance. Parents who wish to do so may acquire a picture ID/key access card, programmed to open exterior doors during the school day. Each card costs $10 and may be obtained from the Business Office between the hours of 8:00 am and 2:30 pm and 3:00 pm, Monday through Friday. This card will work during the academic year for the duration of your time at the School.

continued on the next page
Useful Links:
Student Handbooks (Lower School, Middle School, Upper School): Read through these guides for information on everything from school hours to traffic etiquette to dress code. www.pds.org/handbook

Calendars:
At-a-Glance Calendar: www.pds.org/calendar-at-a-glance
Events Calendar: www.pds.org/calendar
Athletics Calendar: www.pds.org/Athletics-Calendar


Homework Club: After-school program for MS students www.pds.org/MS-Student-Life


Parents Association page: www.pds.org/pdspa

A to Z Guide to Princeton Day School: A guide to the culture and places at PDS www.pds.org/atoz

Have a wonderful summer, and we all look forward to seeing you in the fall!

With best regards,
Kathryn Rosko
Director of Communications
Princeton Day School Announces Online Textbook Ordering

Princeton Day School has partnered with Classbook.com to offer our families online book purchasing. Our online bookstore opens on **August 1st**.

*To order textbooks, follow these steps:*

1. GO TO: www.pds.org and click on the Classbook button, or www.classbook.com/PDSNJ.asp.

2. ENTER: Student’s first and last name(s) and email address (pds.org or personal email address).

3. SELECT: School Division (Middle or Upper School) then select the grade level for Middle School, or Department for Upper School. You can begin shopping for your textbooks. Note: If there are no textbooks listed under a course, the teacher will be providing any class material needed.

   *Important note to Middle School students:*
   *Please do not purchase your math textbooks until you receive your math placement letter later this summer.*

4. ORDER: Using any major credit card.

   **ALL ORDERS PLACED FROM AUGUST 1 - AUGUST 21 WILL BE SHIPPED DIRECTLY TO THE SCHOOL** for a lower flat-fee shipping rate. Students may still order books after August 21st to be shipped to their homes but at a higher shipping rate. Shipping does not apply to e-books. All e-books may be purchased with or without your device at any time prior to the start of school and downloaded when you receive your iPad. Please note that digital texts are non-refundable.

   We encourage you to ORDER EARLY, especially if you are interested in purchasing used textbooks, as that inventory generally sells quickly.

   You can pick-up your books at our "Welcome Back Book Pick-up Event" on **August, 28th, 29th (9:00 am - 4:00 pm) and 30th (9:00 am - 12:00 pm) in the Upper Gym**. You will also be able to check out our newest Panther Den apparel and gear and stock up on your school supplies.

   **Questions?** Contact Classbook directly at (877) 477-6217 (toll free), or email communications@pds.org.